



Staff Senate

Regular Monthly Meeting Minutes

Tuesday, August 17, 2021, 3:00 pm

Location: Pacific Collections and Zoom: <https://marianas.zoom.us/j/91289726643>

I. Call to Order

- A. President Geraldine Rodgers called to order the regular meeting of the Staff Senate at 3:00 pm on August 17, 2021 in the Pacific Collections.

II. Roll Call

A. Members Present:

1. Geraldine Rodgers, President
2. Malyssa Castro, Secretary (via Zoom)
3. Kyanna Tenorio, Treasurer
4. Roxanne Torres (via Zoom)
5. Ryan Calvo (via Zoom)
6. Daisie Camacho-Renguul (via Zoom)
7. Robert Suzuki Jr. (via Zoom)
8. Roman Tudela, HR Ex-Officio (via Zoom)
9. Diana Hocog (via Zoom) (outgoing senator)

B. Members Absent:

1. Polly Omechelang
2. Helen Camacho

III. Public Comment: No public comments were submitted to the Staff Senate.

IV. Old Business:

A. Review and Adoption of Agenda

1. Motion to amend and add the following:
 - a) Amend date of previous minutes to August 3, 2021
 - b) Add BAFC Attendees to New Business
 - c) Add Representatives for HR Employee of the Year Nomination Committee to New Business
2. Moved by Malyssa Castro and seconded by Daisie Camacho-Renguul
3. The agenda was adopted unanimously.

B. Review and Adoption of Minutes from August 3, 2021

1. Moved by Diana Hocog and seconded by Malyssa Castro
2. Robert Suzuki Jr. abstained from voting.



3. The minutes were adopted by majority vote.

C. Updates

1. Budget FY 20-21: (Kyanna Tenorio)

a) New purchase orders for Top Notch and Joeten are currently at PPMO

2. Executive Committee: (Geraldine Rodgers)

a) Board Meeting on August 17, 2021

(1) Adoption of the Facilities Master Plan (FMP)

- Construction can now move forward

(2) Gender-Based Violence Policy was tabled for review

b) Leadership Meeting from last week

(1) WSCUC Visit on October 27 and 28

(a) WSCUC will want to meet with ALL Staff Senators

(b) Separate meeting for Staff Assembly

(c) Dates are still tentative because of conflicting schedules for members in other committees

(d) Senators may be asked to serve as proxy for other Senators to avoid scheduling conflicts

c) Constitution and Bylaws

(1) Geraldine Rodgers will send out signed bylaws (minus Polly Omechelang's signature) to Staff Assembly

(2) Geraldine Rodgers will send out email to Staff Assembly to announce newly elected Senators

3. Policy Committee: Staff of the Quarter (Ryan Calvo)

a) No updates. Dates still stand.

b) Staff of the 3rd Quarter

(1) September 27 - October 1, 2021: Nominations

(2) October 4 - October 7, 2021: Voting

(3) October 8, 2021: Announcement at Coffee Connection

4. Ad Hoc (Roxanne Torres)

a) Election Committee

(1) Welcome to new senators Robert Suzuki Jr. and Helen Camacho.

(2) Thank you to outgoing senators Diana Hocog and Rose Ada-Hocog.

V. **New Business**

A. Election of Vice-President

1. Geraldine Rodgers nominates Ryan Calvo. Ryan accepts the nomination.



2. Motion to close nominations by Daisie Camacho-Renguul and seconded by Diana Hocog
 3. Daisie Camacho-Renguul moves to call vote since there is no contest.
 4. Ryan Calvo is elected as Staff Senate Vice-President.
 5. Motion to table selection of Staff Senate representative to PROAC by Daisie Camacho-Renguul and seconded by Ryan Calvo.
 - a) The motion was carried unanimously.
- B. Frequency of Meetings (AY 2021-22)
1. Continue to have meetings on the third Tuesday of each month at 3:00 PM
- C. BAFC Attendees
1. Ryan Calvo nominates Robert Suzuki Jr.
 2. Daisie Camacho-Renguul nominates Kyanna Tenorio.
 3. Geraldine Rodgers nominates herself.
 4. Robert Suzuki Jr. declines his nomination.
 5. Daisie Camacho-Renguul and Malysa Castro offer to serve as proxies.
 6. Confirmed BAFC attendees from previous year: Kyanna Tenorio and Geraldine Rodgers.
- D. Representatives for Employee of the Year Nomination Committee
1. Ryan Calvo, Malysa Castro, and Daisie Camacho-Renguul self nominate.
 2. Ryan Calvo rescinds his self nomination.
 3. Malysa Castro and Daisie Camacho-Renguul are the Staff Senate representatives for the Employee of the Year Nomination Committee.
- E. Budget AY 2021-22
1. Proposed amount for FY22 Budget Request for Staff Senate: \$28,630.00
 2. Motion to accept FY22 Budget Request as presented made by Malysa Castro and seconded by Diana Hocog.
 3. The proposed budget request was accepted unanimously.

VI. Announcements

- A. Next Meeting: September 21, 2021 at 3:00 pm.

VII. Adjournment

- A. Motion to adjourn by Diana Hocog and seconded by Kyanna Tenorio.
- B. Meeting adjourned at 3:49 pm by Geraldine Rodgers.

Minutes prepared by Kyanna Tenorio, Staff Senate Treasurer.