**DSS MISSION**

The mission of Disability Support Services is to provide a rewarding learning experience for students with disabilities at the Northern Marianas College.

**NMC MISSION**

Northern Marianas College, through its commitment to student learning, provides high quality, affordable and accessible educational programs and services for the individual and people of the Commonwealth.

**NMC VISION**

Northern Marianas College will serve as the engine to drive the economic growth and the social and cultural vitality of the Commonwealth.

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**WHO TO CONTACT**

Ms. Dawn Sarmiento  
Counselor, Disability Support Services  
Learning Support Services  
Fina Sisu LN. As Terlaje  
Saipan MP, 96950

- **Phone:** (670) 234-5498 | EXT: 6874  
- **Email:** dawn.sablan@marianas.edu  
- **Office:** Office is located in Building M

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**DISABILITY SUPPORT SERVICES**

Get more information online at:  
WWW.MARIANAS.EDU/DISABILITY-SUPPORT
**APPLICATION PROCESS**

**HOW TO APPLY**

1. Contact DSS Counselor through phone, email, or in person.
   - Self- Identify (Inform DSS Counselor about your disability/diagnosis)
2. Provide supporting documents
   - Documentation that states your diagnosis or disability
   - Examples: Individualized Education Plan (IEP), 504 Plan, Individualized Plan for Employment (IPE), Letter from Doctor
3. Complete and Sign DSS Application for Services
4. Schedule intake assessment interview

**AFTER YOU APPLY**

1. Your documents will be reviewed and assessed for approval.
2. Reasonable accommodations will be considered based on your need.
3. Instructors will be notified about your accommodations.

**ACCOMMODATIONS**

Accommodations are provided for students with documented disabilities and vary based on individual needs.

**TYPES OF REASONABLE ACCOMMODATIONS**

1. Extended test time with breaks
2. Alternate testing location
3. Note Taker
4. Preferential seating in class
5. Advance notice of scheduled assignments
6. Participation in early registration
7. One-on-one tutoring
8. Excused absences for frequent medical appointments
9. Accessible table and chairs
10. Frequent breaks as needed
11. Relocation of classroom(s)
12. Tape recording
13. Copy of instructor notes and lectures
14. Use of CCTV
15. Reader
16. Alternate formats for test/assignments
17. Staggered exams
18. NMC Accessible parking spot
19. ASL Interpreter
20. Scribe

**COUNSELING/ADVISING**

Contact DSS Counselor through phone, email, or in person.

Self- Identify (Inform DSS Counselor about your disability/diagnosis)

Provide supporting documents

Documentation that states your diagnosis or disability

Examples: Individualized Education Plan (IEP), 504 Plan, Individualized Plan for Employment (IPE), Letter from Doctor

Complete and Sign DSS Application for Services

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**AFTER YOU APPLY**

1. Your documents will be reviewed and assessed for approval.
2. Reasonable accommodations will be considered based on your need.
3. Instructors will be notified about your accommodations.

**REFERRAL SERVICES**

DSS provides referral services to community agencies and resources for students with disabilities.

DSS provides social, emotional, and academic support for students with disabilities.