



## College Council

THE DULY RECOGNIZED PARTICIPATORY GOVERNANCE  
COMMITTEE OF THE NORTHERN MARIANAS COLLEGE

September 11, 2020, 9:00AM, Special Meeting  
Minutes of Zoom Meeting

The following members were present:

Chair: Amanda Angel-Diaz, Co-Chair Dr. Kim Bunts-Anderson, Dr. Randy Yates, Polly Masga, Patty Coleman, Ryan Calvo, Geri Rodgers, Maia Pangelinan, & Eloise Lopez

Absent Member: Maly Castro

A. Meeting called to order by Chair Amanda at 9:05AM. She announced this is a working meeting to focus on the bylaws.

B. The table below summarizes actions concerning “Old Business” taken at the meeting:

***Adopt Sept 11 Agenda:***

- Motion to adopt by Kim with change of announcement by Patty and edit of change in time to 9AM, not 10AM.
- Seconded by Dr. Randy
- Agenda adopted unanimously.

C. The table below summarizes actions concerning “New Business” taken at the meeting:

Patty announced that IP Frankie has asked her to lead a small team to look at the procedures for Procurement, after which College Council will be able to review the work and findings.

The [bylaws](#) were reviewed one page at a time, article by article.

Title page:

- Remove “Students First.”
- Strike the old date and add “September 2020.”
- Replace old NMC web page with the recent one.

Table of Contents: Correct spelling for parliamentary. Geri to change the pages so

that they correctly correspond to each article.

Article 1: Name and Authority for Establishment.

Replace all mentions of “shared” to “participatory” governance. Geri to ask Helen if there is a newer policy that supersedes [BOR 1026](#).

Article II: Purpose

Replace “CNMI policy” to “CNMI law.” Need to check which laws pertain to the college. Kim clarified that College Council (CC) is an advisory body and asked what the primary role is for CC. Dissemination of information? Does all policy go through CC? Patty stated that there will be an update to the Institutional Excellence Guide (IE Guide), along with a possible name change so that it’s not misleading. The IE Guide states the role of each governance body is described.

Article III: Purpose

Amanda clarified that the college president can call for a specific taskforce to look at policies, after which CC will review them. Polly asked if the college community knows that policies and procedures need to go through CC. The council serves as an advisory body to the President and provides recommendations. Kim brought up that the COVID-19 Taskforce did not go through CC. Amanda asked Patty and Polly to investigate why this is the case. The leadership team (LT) may need to be updated about Article III.

Article IV: Membership and Composition

ASNMC was spelled out: Associated Students of Northern Marianas College. More detailed procedures for proxy designation by a CC member was spelled out.

Article V: Membership Term

Term limits were specified to read as, “Term of service for appointee to College Council shall be for 1-year (12 consecutive months) for 2 consecutive terms.” Term limit for administrators was changed to read, “The administrator’s membership is limited to two consecutive, 1-year terms, with no reappointment of at least 2 years off the Council.”

Article VI: Vacancy

The last sentence was moved to so that it now begins the paragraph.

Article VII: Officers and Qualifications

Chair: Remove statement, “Meeting with the President on a regular basis to discuss College Council directions and activities.” Management team was replaced by “Leadership Team.” Remove “prepare report.”

Vice-Chair: Remove custodian of email group.

Secretary: Add duty to manage CC email distribution group.

Article VIII: Term of Office

Revised the term of office so that it is consistent with the administrator’s term in Article V. “Elected officers shall not serve no more than 2 consecutive terms. Each term

shall be limited to 2 consecutive 1-year terms, with no opportunity for nomination for at least 2 years.”

Article IX: Meetings

The frequency of meetings was discussed. Added the following, “The College Council shall announce standing meetings within the first two weeks of the start of each semester...The College Council shall meet at least once a month within the academic year (excluding the summer break)...The official minutes by the College Council shall be maintained and distributed through posting on the NMC website by the Vice-Chair in collaboration with the department that manages external relations.”

Article X: Agenda

No changes.

Article XI: Committees

The first paragraph was removed. The discussion of the Ad Hoc committee was clarified that this is an internal committee, specific to the College Council.

Article XII: Parliamentary Authority

The only change was to correct the misspelling of parliamentary.

Article XIII: It was recommended that all members be added to the signatory page with the new date.

\*The draft bylaws with amendments will be added and cleaned up by so it is ready for presentation to the Leadership Team.

D. The following announcement was shared:

- Next meeting: September 25, 9AM.  
Geri to schedule Zoom and draft agenda. (Send it to Amanda and Kim first, then Geri will send the announcement to Becky so she can send the announcement college-wide.)

E. Adjournment at ~12:00PM.