



# NORTHERN MARIANAS COLLEGE

OFFICE OF ADMISSIONS & RECORDS

P.O. Box 501250 CK, Saipan MP 96950

237-6768/69/70/71

admissions@marianas.edu

## ATTEND COMMENCEMENT WITH DEFICIENCIES REQUEST

### [PETITION FOR EXCEPTION TO PROCEDURE 4020.9]

**INSTRUCTIONS:** This form may be completed only if you are in good academic standing at the Northern Marianas College and after you have completed the Petition to Graduate form and, in return, have received an email from the Office of Admissions & Records regarding your petition.

1. Complete Part I of this form.
2. Take this form to the Office of Admissions & Records.
3. After the form has been received and reviewed, you will be notified of the approval or denial of your request by the Office of the Admissions & Records.
4. Upon approval, you will be registered for all deficient courses the following semester.
5. Attach a signed registration form or class schedule.
6. **MUST BE SUBMITTED to the Office of Admissions & Records by May 13, 2022.**

#### PART I - Student & Program Information

To be completed by the Student and Advisor

Student ID Number: \_\_\_\_\_ Full Name: \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME

Contact Number: \_\_\_\_\_ NMC Email: \_\_\_\_\_

Major or Program: \_\_\_\_\_ I will have: \_\_\_\_\_ credits remaining to complete after Spring Semester \_\_\_\_\_  
TOTAL NUMBER OF CREDITS YEAR

COURSE SECTION	SEMESTER	CREDITS

Cumulative Grade Point Average: \_\_\_\_\_

*I certify that the information provided is correct and complete to the best of my knowledge.*

Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Reason I am requesting an exception to the Graduation Procedure:*

\_\_\_\_\_

\_\_\_\_\_

*I certify that the information provided is correct and complete to the best of my knowledge. Any documentation to support this request is attached.*

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### PART II - Recommendations

Registrar

YES  NO

Signature and Date: \_\_\_\_\_

Interim Dean of Academic Programs and Services

YES  NO

Signature and Date: \_\_\_\_\_

#### PART III - Approval

President

APPROVED  NOT APPROVED

Signature and Date: \_\_\_\_\_