



## **2014 NORTHERN MARIANAS COLLEGE**

### **2014 Annual Security Report**

**The 2013 Annual Security Report is based on crime statistical data and related information for the period of January 1, 2013 through December 31, 2013**

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**Northern Marianas College Administrative Services  
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#### Introduction

The Northern Marianas College is firmly committed to providing a safe and secure campus environment. Policies and procedures are designed to provide precautionary measures to protect people and property. However, each member of the NMC community should use good judgment and take appropriate precautions to reduce the possibility of becoming the victim of a crime on campus. The following report is provided in an effort to notify the community about certain crimes that have been committed on the NMC campus, as well as to promote awareness of current programs available for their safety and well-being.

Security services are administered through the Administrative Services. The Security Office is staffed by a contracted security company with Security Guards on Campus 24 hours a day. The Campus Security Office is located in Building O-1, adjacent to the Administrative Services Office. Security Officers are available by telephone, 237-6800 or 888-1911.

## Enforcement

Campus Security officers do not have police powers or arrest authority and are not authorized to carry firearms. Security officers may detain person(s) involved in the violation of laws and those involved in criminal acts they personally view, or those positively identified as having committed such an act by victims or witnesses until the Department of Public Safety arrive to take custody of the individual(s). Any campus incident requiring an arrest is referred to the Department of Public Safety.

## Annual Security Report

The Jeanne Clery Act requires that an annual security report of certain information be forwarded to the US Department of Education and be provided to the community. The crimes that are reported in the Clery Act include murder, manslaughter (negligent and non-negligent), sex offenses (forcible and non-forcible), robbery, burglary, aggravated assault, motor vehicle theft, and arson. In addition, The College must report statistics for “arrests or disciplinary referrals for liquor, drug, and weapons offenses” and for hate crimes.

The Clery Act requires that crimes must be reported by location of occurrence, in one of the following four categories: on campus, in student residential facilities (which is a subset of the on-campus statistics), non-campus buildings or property, and public property (streets, sidewalks, municipal parking lots, and areas immediately adjacent to the campus).

A hard copy of the Annual Security Report may be requested by contacting Administrative Services in Building O-1 234-5498.

## POLICY STATEMENTS \\

### Timely Warnings

In the event a situation arises, either on or off campus, that poses an immediate or ongoing threat, a campus-wide timely warning will be issued to the campus community. Any of the following communication methods may be used to issue the timely warning messages; posting on the NMC website, broadcast email, and social media outlets (i.e., Facebook, Twitter). Information may also be posted on digital signage display screens throughout campus or broadcast over the emergency alert system.

NMC community members are encouraged to notify NMC Campus Security of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students and/or employees on campus. NMC Campus Security has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. NMC Campus Security has a responsibility to respond to such incidents to determine if the situation does, in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

## Reporting of Criminal Offenses

Students, faculty, and staff are encouraged to immediately report any on-campus emergency, criminal offense, or suspected criminal activity. Crimes and other emergencies can be reported directly to NMC Campus Security by calling 237-6800 or 888-1911. Crimes should be reported to NMC Campus Security for the purpose of making timely warning reports and the annual statistical disclosure.

## Daily Crime Log

The Campus Security Office maintains a Daily Crime Log that records all crimes and incidents that occur on campus. The Daily Crime Log includes the nature, date, time, and general location of each crime reported as well as the disposition of the incident if that is known at the time of recording. The Daily Crime Log is available for public inspection at the Administrative Services Office located in building O-1.

## Emergency Response and Evacuation Procedures

NMC maintains an Emergency Operations Plan that provides procedures for managing and responding to emergencies that may threaten the health and/or safety of the campus community and/or disrupt the College's programs and activities. The Emergency Operations Plan outlines necessary emergency preparedness requirements and identifies organizations and individual positions responsible for emergency preparedness, response, and recovery. The Emergency Response Plan is designed to provide an organized management system for the campus to follow during times of emergencies. The system is flexible whereby part of or the entire plan may be activated, as appropriate to the situation.

## Response to Reports of Crimes and Other Emergencies

In response to a call, Campus Security will take the required action, either dispatching a security officer or asking the victim to report to the Campus Security Office to file an incident report. In an emergency, the department will summon the additional resources, as necessary, to respond to the emergency, including but not limited to the Department of Public Safety, Fire Department, and Emergency Medical Services. All incident reports are forwarded to the Dean of Administration and Resource Development for review and potential action, as deemed appropriate.

While NMC Campus Security does not have a written agreement with the Department of Public Safety for the investigation of criminal incidents, DPS by virtue of their law enforcement authority and jurisdiction, is responsible for investigating all criminal activity that occurs on College property.

## General Security Procedures & Responses

The Northern Marianas College Campus Security procedures are as follows:

NMC encourages all campus personnel to report any criminal activities and/or emergencies in an accurate and prompt manner to Campus Security in Building O-1, or call 237-6800 or 888-1911. Campus Security maintains a professional contact with the Department of Public Safety and will report any crime or incident, at the request of the victim, to DPS.

## Campus Security Services

Escort Service provides a walking escort from dusk to dawn for anyone walking alone on campus at night to any College parking lot or facility.

Other services include:

1. CCTV monitoring and foot patrol to deter potential crime and response to medical emergencies. Officers are trained in emergency first aid and Cardio Pulmonary Resuscitation (CPR).
2. Safety and security hazard inspections of the campus.

## Access to and Security of Campus Facilities

The Northern Marianas College campus is an open campus. Most College facilities are open to students, staff, and the public during the day and evening hours when classes are in session. Many buildings have specific hours of business and closing times. Officers regularly patrol the campus grounds, including the interior areas of the College facilities.

## Alcohol and Drug Policies

In conformance with existing law, students, faculty, and staff are not permitted to manufacture, distribute, possess, use, dispense, or be under the influence of illegal drugs and/or alcohol as prohibited by state and federal law at College-sponsored or approved events or on College property or in buildings used by the College for education, research, or recreational programs. Consumption of alcoholic beverages is forbidden in all public and common areas.

Consistent with its mission, the University will cooperate with law enforcement agencies responsible for enforcing laws relating to the use of illegal drugs and alcohol. Students found in violation shall be subject to the provisions of the Student Conduct Code. Faculty and staff found in violation are subject to disciplinary action as provided in NMC policy, and other applicable CNMI laws and rules.

## Substance Abuse Education

NMC encourages students, faculty, and staff to seek assistance in overcoming drug or alcohol abuse. Early recognition and treatment are important for successful rehabilitation. Students may contact the Dean of Student Services (237-6767) for assistance regarding counseling and treatment referral services. Faculty and Staff may contact their supervisors for assistance and referral services. The Community Guidance Center provides a range of counseling and treatment services. They can be contacted at 322-3630 or at the following website: <http://cgcspn.net>

## Weapons Policy

The possession or use of illegal, lethal, or dangerous weapons on College premises is strictly prohibited. Illegal, lethal, or dangerous weapons include, but are not limited to; firearms, ammunition, spear guns, explosives, and dangerous substances. Any person found in violation of this policy may be subject to all

applicable state and federal laws, University/College policy, and the Student Conduct Code. Should you suspect or discover someone on campus in possession of a weapon, contact the Campus Security Office immediately.

#### Sexual Offense Policy – Prevention and Response

Sexual assault, including date/acquaintance rape, is a very serious crime and should be reported immediately to one of the following; Campus Security (237-6800 Or 888-1911), or the Department of Public Safety (911). Reportage of the crime should be made regardless whether the victim plans to press formal charges. A victim's physical and emotional well-being is of paramount concern and steps will be taken to ensure that security officers offer timely, supportive, and sensitive assistance to those who feel that they are a victim of sexual assault. If a student is a victim of a sexual offense, the Dean of Student Services, upon request from the student, will provide assistance in notifying the Department of Public Safety. The College's Human Resource Office will provide similar assistance to employees who are victims of a sexual offense.

Any member of the NMC community who commits any sexual offense is subject to criminal prosecution under federal and state laws and University disciplinary procedures. A variety of sanctions may be imposed, including dismissal from school or loss of employment. By law, all College disciplinary procedures provide due-process protection for the accuser and the accused. At the conclusion of mandated hearings related to the sexual offense, both the accuser and the accused shall be informed of the decision and sanction.

If you are a victim of sexual offense, it is very important to make every attempt at preserving any physical evidence in order to assist in the apprehension and prosecution of the assailant and to prevent others from becoming victims of similar crimes. Preservation of evidence includes not showering or disposing of any damaged clothing or other items that are present during or after the assault.

#### Sex Offender Registry

In accordance with the Campus Sex Crimes Prevention ACT (CSCPA) of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, the Family Educational Rights and Privacy Act of 1974 (FERPA), the Department of Public Safety maintains a central repository of registered sex offenders for the CNMI. These laws require institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice of each institution of higher education at which the person is either employed, carries a vocation, or is a student.

A listing of all registered sex offenders in the CNMI is available to the general public via an online database at the following website: <http://cnmi.nsopw.gov>

#### CRIME STATISTICS

#### Definitions of Clery Act Crimes

**Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another. Note: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter:** The killing of another person through gross negligence. **Sex Offenses – Forcible:** Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Sexual Assault With An Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

- **Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offenses – Non-Forcible:** Unlawful, non-forcible sexual intercourse.

- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within degrees wherein marriage is prohibited by law.

- **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering

with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle (classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding).

**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Liquor Law Violations:** The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. Note: Drunkenness and driving under the influence are not included in this definition.

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone's); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

#### HATE CRIME DEFINITIONS

**Hate Crimes:** Crimes that manifest evidence that the victim was intentionally selected because of the victim's race, gender, religion, sexual orientation, ethnicity/national origin, or disability. NMC is required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible, robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession and larceny, vandalism, intimidation, and simple assault, and any crimes involving bodily injury to any person.

**Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism:** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault, or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document.

#### DEFINITIONS OF CLERY ACT GEOGRAPHY

##### On-Campus Category:

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of the definition, that is owned by an institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

##### Non-Campus Category:

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or,
- Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

##### Public Property Category:

- All public property, including thoroughfares, streets, sidewalks, and parking facilities, this is within the campus, or immediately adjacent to and accessible from the campus.

#### LOCAL POLICE MONITORING & RECORDING OF CRIMES

As the primary Law Enforcement Agency, the Department of Public Safety monitors and responds to all reported crimes, regardless of location.

Presently there are no off-campus, officially recognized student organizations.

#### CRIMINAL OFFENSES DATA BETWEEN JANUARY 1, 2013 AND DECEMBER 31, 2013



