



PROAC

PLANNING, PROGRAM REVIEW AND OUTCOMES ASSESSMENT COMMITTEE A Standing Committee of the College Council

Friday, August 26, 2011, 8:00a.m. to 9:00a.m.
N5, As Terlaje Campus

Minutes of Regular Meeting

- I. CALL TO ORDER
 - Called to order at 8:17AM
 - **Moved and seconded by John Griffin and Matt**
 - **Motion carries as amended**
- II. ROLL CALL/ATTENDANCE
- III. ADMINISTRATIVE MATTERS
- IV. ADOPTION OF MINUTES
 - A. July 29, 2011 Meeting Minutes
 - John Cook was absent and John Griffin served as a proxy
 - **Moved and seconded as amended by Bobbi and John Griffin**
 - **Motion carries as amended**
- V. OLD BUSINESS
 - A. Form III Evaluations
 - B. Cycle A of Program Review
 1. Galvin stated that we need to figure out how to divide the labor with Form II's. These Form II's are long
 2. Galvin recommended that each member of PROAC will study one Form II.
 3. Amanda recommended in randomly assigning a Form II to each member.
 4. Galvin asked if he could assign by his preference.
 5. John Griffin : Criminal Justice
 6. School of Ed: Bobbi

7. ABE: Amanda
8. Liberal Arts: Leo
9. NRM: Dave
10. NDU and ELI: Galvin
11. Galvin asked John Cook to assist John Griffin with Criminal Justice
12. Galvin asked Jennifer to assist Amanda with ABE
13. Nursing: John Jenkins
14. Galvin will ask Jim Kline to help Leo
15. Galvin will ask Dave to assist Bobbi
16. Galvin will ask Floyd to assist John Jenkins
17. Business: Roger, Matt
18. Moved and by John Jenkins and Seconded by Bobbi to adopt these assignments.
19. Motion carries.
20. John asked if we should work together or separately.
21. Galvin recommended working together.
22. Galvin will develop a rubric for measuring Form II's.

C. Compliance Matrix

- Galvin stated there needs to be some corrections with the Compliance Matrix.

VI. NEW BUSINESS

A. Accountability of Program Review

1. Galvin stated that PROAC is not the enforcement arm. This is an administrative issue.
2. Galvin stated that we need to discuss on how to make it more manageable.
3. Galvin stated that Management Team will be the enforcer in regards to accountability.
4. Galvin stated that Ray Muna will assist programs with the Records of Dialogue.
5. Galvin stated that Lisa and he will help improve Form II submissions.

B. BOR Policy 906: Integrity and Ethics

C. BOR Policy 201: Monitoring College Effectiveness

VII. OTHER MATTERS

VIII. *What impact did today's dialogue and/or work have on student learning?*

1. Galvin stated that we should move this question to the beginning of the meeting based on standard I.B. Meeting.
2. Galvin stated that this question will make PROAC Meetings more meaningful
3. **John Griffin motioned to remove this statement from any PROAC Meeting and seconded by Bobbi.**
4. **One abstention.**
5. **Motion carries**
6. Bobbi stated that there are a lot of meetings and they need to be straight to the point.
7. Galvin recommended that we add this question to

IX. ADJOURNMENT

- Adjourned at 8:45AM