



PLANNING, PROGRAM REVIEW AND OUTCOMES ASSESSMENT COMMITTEE  
A Standing Committee of the College Council

Wednesday, October 7, 2009, 8:00 a. m. to 9:30 a. m.  
Rm, N-5, As Terlaje Campus

**Agenda**  
**Regular Meeting**

I. CALL TO ORDER

II. ROLL CALL/ATTENDANCE

III. ADMINISTRATIVE MATTERS

IV. ADOPTION OF MINUTES

- Galvin moved to adopt minutes of 8/20/09 and all in favor.

A. August 6, 2009 Regular Meeting Minutes

B. August 20, 2009 Regular Meeting Minutes

V. OLD BUSINESS

A. Cycle 2 Program Review

i. What worked? What could be improved? (Refer to attached notes.)

- Tee strongly encouraged faculty participation in Program Review.

ii. Record of Dialog

VI. NEW BUSINESS

A. 2009 Accreditation Mid-Term Report

- Galvin stated that the report is due later this afternoon.

B. Operational Plan Updates.

- Galvin suggested that PROAC will review the updates and that the Office of Institutional Effectiveness (OIE) will bring updates to PROAC.
- Galvin suggested that OIE will be inputting information for the departments.
- Galvin suggested that PROAC add the Key Performance Indicators (KPI) and the Beno 8 in TRAC DAT.
- Janice stated that other programs are also trained in TRAC DAT and could offer some assistance to OIE.

C. Cycle 3 Program Review

i. All programs? New ones?

- Galvin suggested that all groups participate in Program Review. Galvin suggested that Group A be done first and followed by Group B, C, and D.
- Galvin asked Keane if other departments do program review through departments rather than programs?
- Lisa asked Keane what is the shortest time frame in which colleges perform program review? Lisa also asked what is the longest time frame in which colleges perform program review?
- Keane answered that the shortest time frame is every year colleges perform program review. Keane also answered that the longest time frame is every five to ten years perform program review.
- Galvin asked members of PROAC is it better to use perform program review every year or two years?
- Cindy suggested that NMC perform program review every two years.
- Leo stated that it would leave a negative impact on distributing resources because resources are distributed every year.
- Leo stated some of Form II's needs to be presented to PROAC.
- Cindy suggested that it is critical that we get input from the program and we need to get data.
- Galvin suggested that we should make a decision next week Wednesday.

#### ii. Schedule

- President Fernandez suggested that we do Academic and SSS first and Groups C and D in the next round.
- President Fernandez suggested that PROAC will make recommendations to BAFSE.

#### iii. Training and Support

##### D. SENSE

- Galvin stated 300 surveys were issued out.
- E. General Education Committee Work
- Galvin suggested that it will be moved to next Wednesday
  - i. General Education Mission
  - ii. General Education SLOs

#### VII. OTHER MATTERS

#### VIII. ADJOURNMENT

- PROAC adjourned at 9:14 AM