

CHECKLIST



INTERNATIONAL STUDENTS: APPLYING FOR I-20

I-20 CHECKLIST

- ✓ Completed **I-20 Application**
- ✓ **Official Exam Results from the TOEFL or IELTS test.** The Northern Marianas College code is **0781**
- ✓ A copy of applicant's valid **passport ID and signature page**
- ✓ Complete and **notarize** the International Student **Declaration of Finances Form.**
- ✓ Completed **I-134 Form** [Form available at the Office of Admissions & Records and online at: www.dhs.gov]
- ✓ A copy of the sponsor's valid **passport ID**
- ✓ A current official copy of **financial guarantee or bank statement** [be sure to provide original bank statement with date account opened, average and current balance, not more than six months prior to term you will enroll at NMC]

ADMISSIONS CHECKLIST

- ✓ **NMC Admissions Application** - be sure to fill out **ALL** sections!
- ✓ Enclose **\$50** [US dollars] **non-refundable application fee.** For checks, please make payable to: Northern Marianas College. For credit cards, please call our **Finance Office at [670] 237-6812**
 - ✓ From **China** dial: 00+1 [670] 237-6812
 - ✓ From **South Korea** dial: 001-002+1 [670] 237-6812
 - ✓ From **Philippines** dial: 00+1 [670] 237-6812
- ✓ **Official Academic Records [Transcripts]** must be **sent directly from your high-school and/or college/institution that you last attended to NMC** at this address:
Northern Marianas College
P.O. Box 501250
Saipan, MP 96950
- ✓ Completed **Health Evaluation Form [written in English]** **MUST** include the printed names and signatures of both the applicant and the physician and include the following information:
 - ✓ Measles Vaccine
 - ✓ PPD/Skin Test Results - Must be current [renewed annually]
 - ✓ Chest X-Ray results taken within the last year [only of PPD results are "**positive**"]
 - ✓ Tetanus Vaccine
 - ✓ Hepatitis B Vaccine **#1, #2, and #3**
 - ✓ Official Stamp of clinic or health center
- ✓ Completed NMC **Directory Information / FERPA** Form

DEADLINES:

FALL JULY 1st

SPRING NOVEMBER 1st

*Upon completion of **ALL** requirements, an **Acceptance Letter** will be issued to the student or his/her authorized representative. The student must bring the letter and his/her I-20 application and documents to the International Students Services Center to process the I-20.*

NORTHERN MARIANAS COLLEGE

OFFICE OF INTERNATIONAL STUDENT SERVICES

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