



NORTHERN MARIANAS COLLEGE

Faculty Assembly

Meeting Minutes

February 25, 2011 • 11:00 a.m.

Room D-1

- I. The meeting was called to order at 11:05 a.m.
 - a. Twenty-five (25) faculty members were present.
- II. Introduction of New Faculty - No new faculty were present.
- III. Status of BOR Human Resources Policies
 - a. Larry reported that the revised BOR HR Policies incorporating recommendations from the joint Staff/Faculty Assemblies were approved by College Council at its February 18th meeting. The policies are now being reviewed by the President, HRO, and legal counsel, and will be forwarded to the BOR for approval.
- IV. March 15 Show Cause Report – Standard Teams & Meeting Schedule
 - a. Faculty members were strongly encouraged to participate in the preparation of the Report. A list of the Eligibility Requirements and Standards and the schedule of the respective Standard Teams’ meetings were distributed.
- V. Faculty Performance Evaluation Review (FPER)
 - a. Pam Buckingham, John Griffin, Joe Peters, Sam McPhetres, Charlotte Cepeda, and Amanda Angel volunteered to serve on the FPER Committee.
- VI. Faculty Handbook
 - a. John Griffin will lead the committee to review and revise the Faculty Handbook. Interested members were asked to contact John directly to assist.
- VII. Proposed New Faculty Mentorship Program
 - a. The draft Policy was presented. Matthew Pastula and Pam Buckingham volunteered to lead the development of the policy and program.
 - b. The concern of responsibility for training mentors was discussed.
- VIII. ACCJC Standard II.A.7.a
 - a. Copies of the Standard, Recommendation #8, and Board of Regents Policy 3004 “Academic Freedom and Responsibility” were presented and discussed.
 - b. Recommendations for actions to meet the Standard included: state the Academic Freedom & Responsibility Policy in all course syllabi; and survey the students directly on this issue.
- IX. Proposal to change semester class schedule
 - a. A proposal to change the class schedule to hour-long classes on Mon-Wed-Fri was presented and discussed. Many comments both advantageous and disadvantageous were brought up.
 - b. There was unanimous agreement to solicit feedback from the student body. Larry will discuss methods for gathering feedback with the ASNMC officers.

- X. Creation of separate Academic Faculty Assembly & Senate
 - a. Recommendation: HRO needs to clearly define Faculty with respect to contracts.
 - b. 19-6 vote to rescind earlier decision and to NOT create separate Instructional & Non-instructional faculty assemblies and senates.

- XI. Review of Proposed Student Records Policies and Procedures
 - a. Faculty were encouraged to review recommendations from the SRPP Task Force to amend specific BOR Student Development Policies relevant to Admissions and Records.

- XII. The meeting adjourned at 12:00 noon.