

## TUITION AND FEES

Tuition and fees at NMC are subject to change by the Board of Regents. They are payable at the time of registration unless the NMC Finance Office approves a Deferred Payment contract, or a student is receiving financial assistance. Students will not be admitted to classes or laboratories until their tuition and fees have been paid.

**Resident Tuition Requirements** To qualify for resident tuition, a student born outside the CNMI must meet one of the residency criteria as detailed under the Residency Classification section of the Catalog.

<b>Tuition</b>	<b>Resident</b>	<b>Non-Resident</b>
Per credit hour		
For all credits taken	\$95.00	\$190.00
<b>International Student Fee</b>	\$200.00 (See Note 6)	\$200.00 (See Note 6)
<b>Administrative Fees</b>		
Admissions Application Fee	\$25.00	\$50.00
Re-admission Application Fee	\$25.00 (See Note 4)	\$50.00 (See Note 4)
Registration Fee	\$20.00	\$20.00
Late Registration Fee	\$25.00	\$25.00
Course Change Fee: (add/drop/withdrawal)	\$5.00	\$5.00
Record Certification Fee	\$5.00	\$5.00
Transcript Request Fee	\$5.00 (See Note 3)	\$5.000 (See Note 3)
Emergency Transcript Request Fee	\$20.00	\$20.00
Credit-by-Exam Application Fee	\$20 + Full tuition & Fees	\$20 + Full tuition & Fees
Auditing Application Fee	\$20 + Full tuition & Fees	\$20 + Full tuition & Fees
Independent Self Study Fee	\$20 + Full tuition & Fees	\$20 + Full tuition & Fees
Application to Graduate Fee	\$75.00 (See Note 1)	\$75.00 (See Note 1)
Application to Graduate (2 <sup>nd</sup> ) Fee	\$40.00 (See Note 1)	\$40.00 (See Note 1)
English Placement Fee	\$25.00 (See Note 2)	\$25.00 (See Note 2)
Math Placement Fee	\$25.00	\$25.00
Diploma Re-order Fee	\$30.00	\$30.00
Student ID Card Fee	\$5.00	\$5.00
Copy of Education Record(s) Fee	\$1.00	\$1.00

### Course Fees

#### Nursing

NU 105, NU 107, NU 203, NU 207, NU 212 \$300 (See Note 5)

#### School of Education (SOE) Upper level Courses

ED 321, ED 435, ED 471, ED 492 \$300 (See Note 5)

### \*\*Flat Fee For All Students

#### Registered for:

Equal to or less than 5 credits	\$ 75
Equal to or less than 11 credits	\$150
Equal to or greater than 12 credits	\$250

\*\*The Flat Fee includes technology access, all lab fees, and all instructional material fees. The Flat Fee does not include the non-refundable application/English Placement Test fee. The following additional fees are applicable to specific courses:

**Physical Education (PE)**

Golf	\$100
SCUBA	\$100
Windsurfing	\$100

**NOTICE:** ALL FEES ARE NORMALLY NONREFUNDABLE.

**All Math** courses except MA 088 require a graphing calculator. Models TI-83, TI-89, or TI-92 are recommended.

**Note 1.** When applying to graduate, a student will be charged \$75.00 for the first degree or certificate and \$40.00 for each additional certificate for each commencement exercise.

**Note 2.** The Admissions Application Fee is waived when the English Placement fee has been paid. Student must show a receipt. This fee is valid for one year from date of receipt for all students.

**Note 3.** The charge for a Transcript is \$5.00. When more than one is requested at the same time, the charge for each additional transcript is \$2.00.

**Note 4.** When a student does not take a course at NMC for one year, a Re-admission Fee will be assessed.

**Note 5.** These are fees for Nursing and School of Education (SOE) upper level courses. These fees were effective beginning in the 2006 Summer Session.

**Note 6.** International Student are assessed a \$200 fee per semester.

**Financial Obligations to the College** Students who have not satisfactorily met their financial obligations (tuition, fees, library fines, laboratory breakage charges, consolidated fees, loans pat due, etc.) will be denied transcripts, diplomas, and future registration privileges until the financial obligation has been met.

*NOTE:* Tuition and fees are subject to change, but any change will be published prior to the registration period of each term.

*Tuition and fees paid to NMC by a sponsor, donor, or local government/private agency, with the exception of CNMI Scholarship Assistance, are refundable to the source, not to the student.*

**Senior Citizens** Persons 55 or older are entitled to free tuition at the College, provided that he/she is a resident of the CNMI.

**Veterans** All veterans enrolling at the College for the first time must bring to the Financial Aid Office their original DD214 documents, marriage certificates, and birth certificates for each dependent child. Veterans with no prior training under the GI Bill, and former VA students who have taken an educational break for more than 45 days are urged to see the VA coordinator/Financial Aid Officer at least two months before enrolling.

In addition, all active military personnel as well as veterans with more than one year of service are encouraged to visit with the VA Coordinator/Financial Aid Officer at the Financial Aid Office for more information concerning credit granted for military service.

## ***REFUND POLICIES***

**Regular Semester** If a student withdraws from NMC before the zero percent refund date or changes from full-time to part-time status, tuition, the consolidated fee, and other refundable fees are refunded as follows.

1. 100% of tuition and refundable fees are refunded if complete withdrawal or change from full-time to part-time status is made on the first day of instruction of each course.
2. 80% of tuition and refundable fees are refunded if complete withdrawal or change from full-time to part-time status is made within two weeks after instruction begins.
3. 40% of tuition and refundable fees are refunded if complete withdrawal or change from full-time to part-time status is made during the third or fourth week after instruction begins.
4. No part of tuition or refundable fees is refunded if complete withdrawal or change from full-time to part-time status is made after the 40% period.

Before any refund can be made, students must submit to the Finance Office a copy of the drop or withdrawal form complete with all required signatures.

**Summer Session and Short-Term Courses** NMC charges tuition and fees for courses taken during the summer session, and for short-term courses offered throughout the year. Under the circumstances listed below, these payments may be refunded:

1. 100% of tuition and refundable fees are refunded if complete withdrawal or change from full-time to part-time status is made on the first day of instruction.
2. 80% of tuition and refundable fees are refunded according to the schedule below.
3. 40% of tuition and refundable fees are refunded according to the schedule below.
4. No partial tuition or refundable fees are refunded if withdrawal takes place on or after the first day of instruction for a one-week course.

Revisit this section regarding refunds.

<b><u>Course Length</u></b>	<b><u>80% Refund</u></b>	<b><u>40% Refund</u></b>
1 week	no refund	no refund
2 week	1 <sup>st</sup> day	2 <sup>nd</sup> day
3 week	1 <sup>st</sup> -2 <sup>nd</sup> day	3 <sup>rd</sup> day
4 week	1 <sup>st</sup> -2 <sup>nd</sup> day	3 <sup>rd</sup> -4 <sup>th</sup> day
5 week	1 <sup>st</sup> -3 <sup>rd</sup> day	4 <sup>th</sup> -5 <sup>th</sup> day
6 week	1 <sup>st</sup> -3 <sup>rd</sup> day	4 <sup>th</sup> -6 <sup>th</sup> day
7 week	1 <sup>st</sup> -4 <sup>th</sup> day	5 <sup>th</sup> -7 <sup>th</sup> day
8 week	1 <sup>st</sup> -4 <sup>th</sup> day	5 <sup>th</sup> -8 <sup>th</sup> day
9 + weeks	1 <sup>st</sup> -5 <sup>th</sup> day	6 <sup>th</sup> -9 <sup>th</sup> day

## **Community Programs and Services Courses and Workshops**

**Noncredit Courses and Workshops** 100% of tuition is refunded if withdrawal is made seven days before the first day of instruction. No part of tuition is refunded if the student withdraws after that date. Refunds will not be given for course materials or books.

**Academic Credit Courses** Refund policies governing regular college-credit courses apply.

**Courses Offered Through Memoranda of Understanding (MOU) or Memoranda of Agreement (MOA)** Courses offered through MOUs or MOAs are subject to the stipulations of the applicable MOU/MOA.

**Refund for Canceled Courses** Refund of tuition and applicable fees will be given if the College cancels the courses.

### ***Resident Tuition***

For tuition purposes only, the Northern Marianas College (NMC) Board of Regents has fixed the following definitions of a resident student who registers at NMC.

A resident student is defined as a person:

- Who is a U.S. citizen and domiciliary of the CNMI for more than one year (12 consecutive months) prior to enrollment;
- Who is not a U.S. citizen, but is married to a U.S. citizen who is a domiciliary of the CNMI for more than one year (12 consecutive months) prior to enrollment;
- Who is not a U.S. citizen, but was born in the CNMI between August 1, 1974 and November 3, 1986;
- Who is not a U.S. citizen, but is a permanent resident of a signatory of the Pacific Postsecondary Educational Council (PPEC) agreement regarding resident tuition; PPEC entities include Guam, Hawaii, American Samoa, the Republic of Belau, the Republic of the Marshall Islands, and the Federated States of Micronesia. (Proof of permanent residency under this provision must be provided); or
- Who is not a U.S. citizen but has been residing in the CNMI for more than three consecutive years prior to enrollment.

Domiciliary means physical presence with the intent to make the CNMI one's permanent home. Examples of proof of one's intent can include, but are not limited to: registering to vote and voting in a CNMI election, designating the CNMI as your permanent address on all school and employment records, and paying CNMI taxes.

The domiciliary of an unmarried minor will be based on the domiciliary of his or her parents, or, if parents are separated, then the domiciliary of the parent with whom the minor is living.

Furthermore, resident status will not be lost solely because of absence from the CNMI while a member of the U.S. Armed Forces or a dependent of a parent/s in the U.S. Armed Forces, or while a CNMI Government employee outside of the CNMI. A student not meeting any of the above definitions shall be classified as a nonresident student.